

# Meeting of the Board of Directors

To be held in public

**Tuesday 26<sup>th</sup> May 2015 at 9.30am**

LHCH Conference Room

## Agenda: Part 1

1	Patient Story/Reflective Practice: Omar Al-Rawi/Consultant Anaesthetist – Clinical Tutor in attendance		
2	<b>Welcome and Opening Matters</b>		
2.1	Apologies for Absence	Chairman	
2.2	Declaration of Interests Relating to Agenda Items	All	
3	<b>Patient Safety and Quality</b>		
3.1	LHCH Monthly Staffing - March 2015	Director of Nursing & Quality	Item 3.1
3.2	Patient Survey Results	Director of Nursing & Quality	Presentation
3.3	Response to Saville Enquiry	Director of Nursing & Quality	Item 3.3
4	<b>Strategy and Development</b>		
4.1	Chief Executive's Report	Chief Executive	Item 4.1
5	<b>Targets and Financial Performance</b>		
5.1	Strategic and Operational Dashboards with Exception Reports – period ended 30 <sup>th</sup> April 2015	Director of Research & Informatics	Item 5.1 (a/b/c/d/e)
5.2	Update on RTT Action Plan and Forward Trajectory	Chief Operating Officer	Item 5.2
5.3	Finance Report for the Period Ended 30.4.15	Chief Finance Officer	Item 5.3
6	<b>Governance and Assurance</b>		
6.1	Receipt of External Auditor's Report	Chief Finance Officer	Item 6.1
6.2	Approval of Annual Report and Accounts 2014/15	Chief Finance Officer	Item 6.2 (a/b/c/d/e) Item 6.2.1

6.3	<b>Board Self-Certifications:</b> <ul style="list-style-type: none"> <li>General Condition 6</li> <li>Receipt of MIAA Assurance Report on evidence to support Corporate Governance Statement 2015</li> <li>Corporate Governance Statement, AHSCs and training of Governors</li> </ul>	Associate Director of Corporate Affairs	Item 6.3 (a/b/c)
6.4	Risk Management Policy – for approval	Director of Research & Informatics	Item 6.4 (a)
6.5	Integrated Incidents, Complaints and Claims Report	Director of Research & Informatics	Item 6.5
6.6	<i>Single Equality Scheme Annual Report*</i>	Director of Strategy & OD	Item 6.6
6.7	<i>NHS Constitution Compliance Report*</i>	Directors of Nursing & Quality and Strategy & OD	Item 6.7
6.8	<i>Annual Assurance Report on Emergency Preparedness and Business Continuity *</i>	Director of Research & Informatics	Item 6.8
6.9	<i>Health and Safety Annual Report*</i>	Chief Operating Officer	Item 6.9
7	<b>Board Assurance</b>		
7.1	BAF Key Issues Reports and Minutes of Assurance Committee Meetings:		
7.1.1	<b>Quality Committee:</b> <ul style="list-style-type: none"> <li>BAF Key Issues Report</li> <li><i>Approved Minutes 10<sup>th</sup> March 2015*</i></li> </ul>	Chair of Quality Committee	Item 7.1.1a Item 7.1.1b
7.1.2	<b>Integrated Performance Committee (IPC):</b> <ul style="list-style-type: none"> <li>BAF Key Issues Report</li> <li><i>Unapproved Minutes 27th April 2015*</i></li> </ul>	Chair of IPC	Oral 7.1.2b
7.1.3	<b>Audit Committee:</b> <ul style="list-style-type: none"> <li>BAF Key Issues Report</li> <li><i>Minutes*</i></li> </ul>	Chair of Audit Committee	Not applicable
7.2	<b>Operational Board</b> <ul style="list-style-type: none"> <li><i>Summary Report from meeting held on 22<sup>nd</sup> May 2015*</i></li> <li><i>Unapproved minutes of meeting held on 24<sup>th</sup> April 2015*</i></li> </ul>	Chief Executive	Item 7.2a Item 7.2b
8	Chairman's Briefing	Chairman	Oral
9	Minutes of the Board of Directors Meeting held on 28 <sup>th</sup> April 2015 – for approval	Chairman	Item 9
10	Action Log from Previous Meeting	Chairman	Item 10

11	Legality of Board Documentation and Decisions	All	
12	Date and time of next meeting : Tuesday 28 <sup>th</sup> July 2015 at 9.30am, LHCH Conference Centre		
13	<b>Resolution:</b> To exclude the public from the meeting at this point by reason of the private nature of business to follow		

*\* Papers are 'to note' unless any Board member requests a discussion*